



3/25/2020

Dear Valued Customer

As always, the health and safety of our employees, customers, and communities in which we operate is a top priority for Manchester Industries.

As the COVID-19 (coronavirus) pandemic continues, we are also taking the necessary actions in these difficult times to meet your business needs, including actively engaging with federal, state, and local government officials due to the essential and critical nature of our workforce and operations. Note that the U.S. Department of Homeland Security identified critical, essential infrastructure workers during the coronavirus pandemic and our industry is identified under more than one category. We are also working with local and state governments, along with industry trade groups, to ensure that we can continue performing our critical role and providing our essential products.

We are implementing a comprehensive risk mitigation plan in response to this pandemic crisis across all our facilities that includes enhanced sanitation procedures, sick leave, travel, and visitor and meeting policies and procedures.

We are also focused on ensuring continuous operation of our facilities to service you during increases in demand. Further, we are closely monitoring the inventory of critical raw materials and working with suppliers to mitigate risks.

Thank you for your continued support of Manchester Industries.

Should you have any questions or concerns, please contact your sales representative.

Best regards

Clive Gillanders

Director of Sales and Marketing